

VACANCY ANNOUNCEMENT

URIDA is looking for suitable candidates to fill the following vacancies for its Skill Development Project in collaboration with National Mineral Development Corporation (NMDC), in Kirandul, Distt. Dantewada, Chhattisgarh. The project is to train candidates from Kirandul area of Distt. Dantewada in Vocational trades like Industrial Sewing Machine Operation, Domestic Electrician and Wood work and their job placement/self employment. The engagement shall be for 9 months. Location of posting will be Kirandul area of Distt. Dantewada. Interested candidates may send their resume to ngourida@gmail.com. Last date for receiving application is 07/07/2018

TRADE : SEWING MACHINE OPERATION

Sno	Position	No. of positions	Job Profile	Required Qualification
1.	Trainer In Industrial Sewing Machine Operation Reporting To : Centre Manager	1	<ul style="list-style-type: none"> • High quality Training delivery as per module and timely completion of syllabus which includes both theoretical and practical sessions on operating industrial sewing machines. • Creating a positive learning environment to keep the trainees motivated. • Professional development and sharing of best practices among trainees • Ensuring training standards and organizational expectations • Maintaining good relationship with trainees and employers • Conduct induction and life skills sessions to the beneficiaries 	10 th pass + Diploma/Certification in sewing machine operation with 2 years of experience. Or 10 th pass with 5 years experience in sewing machine operation. Candidates having experience in industrial sewing machine operation training will be given priority
2.	Technical Assistant in Sewing Machine Operation Training Reporting To : Centre Manager	1	<ul style="list-style-type: none"> • Managing the training in the absence of trainer • Attending each student and solve their queries during the training. • Providing necessary assistance to the trainer and project team. 	10 th pass + Diploma/Certification in sewing machine operation Or 10 th pass with 1 year experience in sewing machine operation. Candidates having experience in industrial sewing machine operation training will be given priority
3.	Centre Attendant	1	<ul style="list-style-type: none"> • Attend to the requirements of centre staff, attend visitors, provide refreshments, cleaning of the training centre. • Safe keeping of documents, machinery, equipments and other assets in the training centre. • Any other work assigned by the project head at the Centre. 	8 th pass Experienced candidates in the similar field will be preferred.